

Town of Essex
Special Meeting
September 20, 2016 6pm

Supervisor Gardner call the special meeting to order and had the Town Clerk read the legal notice: SPECIAL MEETING
Essex Town Board 9/20/2016 at 6:00pm Meeting Room 2313 Main St Essex to discuss
RFP for furnace at the Grange and any other business that may come before the board.

By Order of the Town Board
Patricia Gardner
Essex Town Clerk

Roll Call: Councilperson LaPine, Present
Councilperson Garvey, Excused
Councilperson LaForest, Present
Councilperson Schueller, Absent
Supervisor Gardner, Present

Supervisor Gardner told the board that he would get in contact with the county to see if they can draw up the specs needed for the furnace and ducting. He said if they could not he would contact Cedarwood Engineering. He, because of ethics, will not handle the RFP or bids because of his brother being one of the contractors the Grange Board had looked at. When the RFP is created, Claire and Jim will handle passing the information out and receiving the bids.

Resolution 64-2016 is being made to advertise for a Request For Proposal (RFP) for a new furnace at the Grange building, to include the purchase and installation of furnace, ducting and possible engineering.

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|--------------------------|---------|-----------------------------|
| Motion by: Claire LaPine | | Seconded By: James LaForest |
| Roll Call: | Yea | No |
| Councilperson LaPine | X | |
| Councilperson Garvey | Excused | |
| Councilperson LaForest | X | |
| Councilperson Schueller | Absent | |
| Supervisor Gardner | X | |

Resolution 65-2016 is being made allow the Supervisor to sign a contract for the Town of Essex for the SEQRA and other work that is needed for the Ground Water Project with Ann Ruzow Holland.

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| Motion by: James LaForest | | Seconded By: Claire LaPine |
| Roll Call: | Yea | No |
| Councilperson LaPine | X | |
| Councilperson Garvey | Excused | |
| Councilperson LaForest | X | |
| Councilperson Schueller | Absent | |
| Supervisor Gardner | X | |

The following dates have been selected for Budget Workshops and starting the Tax Cap Proposal.

Wed. October 5 at 6pm Tax Cap Resoltion and Budget

Wed. October 12 at 6pm Public Hearing on Tax Cap and Budgert Workshop.

James LaForest made a motion to adjourn, all in favor.

Respectfully Submitted
Patricia Gardner
Town Clerk