

**ESSEX TOWN OFFICES**  
**2313 MAIN STREET, PO BOX 355**  
**ESSEX, NEW YORK 12936**

Ronald E. Jackson, Supervisor

Alicia Kelly, Town Clerk

Town Councilors: Kenneth Hughes, James LaForest, Claire LaPine, Gretel Schueller

**September 13, 2018 Regular Town Board Meeting**

Supervisor Jackson called the meeting to order at 6:31 with the salute to the flag.

**Roll Call:**

	<b>Present</b>
Councilor LaPine:	X
Councilor LaForest:	X
Councilor Schueller:	X
Councilor Hughes:	X
Supervisor Jackson:	X

Supervisor Jackson offered the public the opportunity to address the board. Monica Rumsey spoke about safety of the Echo parking lot as lights are not working. Supervisor Jackson responded three of the four lights are now working and waiting on a transformer to repair the forth. Then discussion then went onto the uneven surface of the Echo parking lot, also a vehicle that has been there for months. Supervisor Jackson assured everyone the vehicle will be moved. Monica asked if the town could purchase the Echo parking lot from the existing owner, Councilor Schueller commented that the owner wants too high of a price making it out of the price range of the town. Comment was made if the towns people want to consider raising the money to purchase the parking lot. The town does have a right-a-way to the building beyond the parking lot.

Nicholas Rumsey spoke of the safety on the roadways and acknowledged people speeding. Supervisor Jackson advised him to contact the State Police as the town has already tried to solve the matter. Councilor LaPine commented that it's also a State Route and is out of our jurisdiction.

Minutes: Approved for August 9, 2018

Councilor Hughes: Moved the Motion. Councilor LaPine: Seconded.

All in favor, no nays.

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**Old Business:**

Pilot test: Manufacture representative will be here September 24, 2018, pilot testing will begin around October 1, 2018.

Beggs Park Conversion: It's progressing, everyone is happy with the appraisal.

DEC Smart Growth Grant for Comprehensive Plan: Nothing yet.

Street light Districts/upgrades: Making progress, this fall should be able to go ahead with street light replacement. Norma Goff mentioned the lighting in the Echo parking lot again.

Construction planning for second floor Town Hall: Most things have been sorted and some disposed of. What has to be saved will be stored in one area.

Possible lawsuit against Town Planning Board: Is going ahead.

Hartford Steam and Boiler Report on Sewer Plant & Pump Station: Alan Gardner is working on.

Enforcement action by Code Officer: Is the same as the lawsuit.

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**RESOLUTION # 59– 2018**

Budget Amendment:

Transfer \$698.62 from: Water Appropriations code 97106.8

To: Water Appropriations code 97107.8

Moved By: Councilor Hughes    Seconded By: Councilor Schueller

Councilor Hughes:        YES  
Councilor LaForest:      YES  
Councilor LaPine:        YES  
Councilor Schueller:     YES  
Supervisor Jackson:     YES

**RESOLUTION # 60– 2018**

Designate the private driveway to the Jay and Sarah White Residence and future farm related buildings on NYS Route 22 a Private Road and designate that it be called **Vineyard Way**.

Moved By: Councilor Hughes    Seconded By: Councilor Schueller

Councilor Hughes:        YES  
Councilor LaForest:      YES  
Councilor LaPine:        YES  
Councilor Schueller:     YES  
Supervisor Jackson:     YES

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Supervisor Jackson started the discussion of which excavator the town had decided to purchase. The town highway men recommend the newer bigger one, also it is in better shape and only approximately two thousand dollars more than the older one for bid. Highway Superintendent Bradley French spoke and said the 2005 excavator has everything including all the maintenance records.

Patricia Gardner brought up that the board didn't approve putting the purchase of the excavator out to bid. Supervisor Jackson commented that it was clear that all members of the board wanted to put it out to bid, it wasn't moved and stated but the board wanted to get bids and replace the grade-all Councilor LaForest commented from here on out we will be sure to follow the correct procedures. Supervisor Jackson spoke and said the town needs the equipment now and the grade-all is so old we can no longer purchase parts for it. Councilor Hughes looked through the previous minutes. Councilor LaPine asked Councilor Hughes what he had found. Councilor Hughes read, Bradley French brought up that the grade-all is not operational and he is looking for a replacement which could run between forty and seventy-five thousand dollars. Supervisor Jackson said there is twenty-five thousand dollars in the equipment line of the budget and another forty-five thousand in the fund balance. Councilor Hughes commented that this is all that was said and there was no motion, vote or resolution. Supervisor Jackson asked, what is the decision of the board? Councilor Schueller commented we can't do anything retroactive so we will be aware of this in the future.

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**RESOLUTION # 61– 2018**

Purchase a used 2005 Hyundai rubber tire excavator from IF Tech. Excavator will be fully operational to original specs and comes with grading blade, three buckets and other shown equipment.

Excavator to be paid for with \$25,000 budgeted in line 51304.03 in our 2018 budget and the remainder from Highway Fund unexpended balance that will be paid back in 2019 from the 51304.03 line.

Moved By: Councilor LaForest    Seconded By: Councilor Schueller

Supervisor Jackson asked if there was any more discussion?

Councilor Hughes spoke and just wanted to be clear, if we are going out to bid we are to have a motion and a resolution. Supervisor Jackson corrected Councilor Hughes that we only need a resolution to purchase something and just a motion to go out for bids.

Supervisor Jackson asked for a roll call.

Roll Call:

Councilor Hughes:	YES
Councilor LaForest:	YES
Councilor LaPine:	YES
Councilor Schueller:	YES
Supervisor Jackson:	YES

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Beggs Point Dock Repair: Gary Heurich donated hemlock, Johnathon Pribble donated labor and use of equipment and the Dock looks good. Councilor Schueller asked that the town make an acknowledgement. Councilor Schueller made the motion. Seconded by Councilor Hughes.

October 1, 2018 is Free Tire Collection day, 2 pm to 6 pm at the fairgrounds.

Establish reserve fund for the sewer system: We have five thousand for the reserve fund now. Supervisor Jackson asked the board if they are in favor of establishing the reserve fund. Councilor Schueller started the discussion that there was one. Supervisor Jackson said he will ask the bookkeeper to check back and see if there is. Supervisor Jackson asked each of the board members if there isn't a reserve fund does the board want him to do the paper work to create one, he will have this for next month, Town Board Meeting.

Essex County Local Gov. Shared Services Initial Plan. Supervisor Jackson discussed this and has to vote on these but wanted to inform the board first.

Budget Meeting is set for October 4, 2018 at 6:30 pm. Supervisor Jackson discussed the upcoming meeting.

Permission to sign a contract with ECH for drug & alcohol testing and DOT Physicals. Councilor LaForest: Moved the Motion. Councilor Schueller: seconded.

Appoint Patricia Gardner Co-Historian with Shirley LaForest. Councilor LaForest: Moved the Motion. Councilor Schueller seconded. All in favor, no nays.

Buggy accident: Involving town truck, sun was in their eyes, no one in the truck saw the buggy until it was too late. No one was serious injured, some minor injuries, scratches. Buggy has to have an axel and wheel. The insurance is covering repairs and medical.

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Supervisor's report, Water and Waste Water reports filed.

Abstract of Bills, 9-2018: Supervisor Jackson discussed a few of the bills. Supervisor Jackson asked for a motion to pay the bills. Councilor Hughes: Made the Motion. Councilor LaPine: Seconded. All in favor, no nays.

Supervisor's County Report: A.) Tobacco 21 passed by the full Board  
B.) ORDA is allowed by APA to build new  
Cross Country & Nordic facilities.

Supervisor Jackson offered the public the opportunity to address the Board. Norma Goff spoke about the condition of the Octagon Schoolhouse and if there is any funding for this. Supervisor Jackson replied yes there is funding, then discussion went into what is needed and whom to hire to do the work.

Councilor Hughes: Made the motion to Adjourn.  
Meeting adjourned at 7:42 pm

Respectfully Submitted,

Alicia Kelly,  
Town Clerk