

**ESSEX TOWN OFFICES
2313 MAIN STREET, PO BOX 355
ESSEX, NEW YORK 12936**

Ronald E. Jackson, Supervisor

Alicia Kelly, Town Clerk

Town Councilors: Kenneth Hughes, James LaForest, Claire LaPine, Gretel Schueller

November 7, 2019 Public Hearing on Budget

Supervisor Jackson called the meeting to order at 6:30 pm followed by the salute to the flag.

Roll Call:

Councilor Hughes: PRESENT
Councilor LaForest: PRESENT
Councilor LaPine: PRESENT
Councilor Schueller: ABSENT
Supervisor Jackson: PRESENT

Supervisor Jackson stated the Board discussed the Tentative budget line by line at the October 3, 2019 Town Board Budget Meeting. We made numerous changes in the Tentative budget that is now the Preliminary budget. Supervisor Jackson summarized the budget changes, stating an extra \$12,000 was added as CAP space. We have a couple of one-time expenses: \$5,000 for the masonry for the Belden Noble Library and \$25,000 for maintenance of the Town Hall. Each year we put \$5,000 into the Wright's Inn Capital account for projects that come up (like painting the Town Hall). We used all the money we had for renovations, then went into our unexpended balance which totals \$30,000 for the one-time expenses.

Salaries all went up 2% except the Town Board, Supervisor and Budget Officer.

Supervisor Jackson mentioned that we added in both the Tentative and the Preliminary budget \$50,640 for Fire District #2. We haven't heard back from Fire District #2. We can amend the budget until the end of the year. Councilor Hughes asked if we could delay the vote tonight so we wouldn't have to amend the budget. Supervisor Jackson mentioned that there would be the special meeting taking place the following week on the bids for the library and that we can postpone the final approval until then.

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Supervisor Jackson started with the General Fund. Everyone looked it over but had no changes. Supervisor Jackson moved the discussion to the Highway Fund, then to the Water District discussing where we are as of now and that the budget for sewer is consistent. Supervisor Jackson noted the Transfer Station budget is the same as last years.

Supervisor Jackson asked if anyone had any questions. No one responded.

Supervisor Jackson closed the Budget Hearing at 6:42 pm

November 7, 2019 Regular Town Board Meeting

Supervisor Jackson opened the Town Board Meeting at 6:42 with another Roll Call.

Councilor Hughes: PRESENT

Councilor LaForest: PRESENT

Councilor LaPine: PRESENT

Councilor Schueller: ABSENT

Supervisor Jackson: PRESENT

Supervisor Jackson asked if anyone wanted to address the Board. Donna Haynes asked permission to have the VNC server hooked back up so to be able to help continue to train Angel Forbes from home particularly towards the end of the year. Supervisor Jackson withheld discussion until the end of the meeting. Discussion on minutes for September followed.

There was a discussion on getting the minutes up-to-date and getting corrected minutes on web site.

Councilor Hughes made the motion to accept September's minutes as corrected. Councilor LaForest: seconded. All in favor.

Supervisor Jackson commented on the minutes being caught up on the web site.

October 10,2019 minutes were tabled until the Board has the opportunity to read them over.

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Old Business:

A). Water filtration update: Moving forward. Water meeting is November 13, 2019. Supervisor Jackson asked for a motion for it to be a Special Meeting.

Councilor LaForest: Made the motion, Councilor LaPine: Seconded. All in favor.

B). Library bids: Will be opened on the 18th of November

C). Town Hall Porch Project will be discussed at the Planning Board Meeting on November 21.

D). No updates on charging stations.

New Business:

A). Copies of the Supervisors report, the water and wastewater report, the code officer's report, and the Highway Superintendent's report have been given to the Town Board and the Town Clerk.

B). Resolution #50 Adopt 2020 Town of Essex Budget: We are postponing, making it a part of our Special Meeting.

C). Appoint Jackie Thomas as Planning Board Secretary: Councilor Hughes made the motion to accept Jackie as the new Planning Board Secretary, with a unanimous second and all in favor.

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RESOLUTION # 42– 2019

The Town of Essex would like to formally thank Mark Wrisley with a Certificate of Appreciation, for serving as a member of the Essex Town Board for 16 years. Your expertise on Agricultural issues, Rural issues, Highway Issues and Maintenance issues were invaluable to Essex.

You were always available when needed and spent countless hours helping your Town. Thanks, and enjoy your retirement.

Moved By: Councilor LaPine

Seconded By: Councilor LaForest

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

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RESOLUTION # 51– 2019

Accept the attached Water/Sewer Levy for unpaid 2019 Water/Sewer bills.

TAX MAP NUMBER	CUSTOMER NAME	AMT TO APPLY TO WATER (200.08)	AMT TO APPLY TO SEWER (200.13)
40.81-1-4.000	Ames, Cynthia	\$ 18.70	\$ 63.60
40.81-2-1.000	Barns, Larry/Moussallem	\$ 389.83	\$ -
40.73-5-6.000	Burke, Bryan (6.000)	\$ 504.48	\$ 939.12
40.73-5-7.000	Burke, Bryan (7.000)	\$ 74.80	\$ 254.40
40.73-5-3.210	Cordasco, Joseph	\$ 504.48	\$ 939.12
40.73-4-10.000	Foster, Rinda	\$ 126.12	\$ 234.78
40.65-2-1.000	Glynn (Long), Virginia	\$ 504.48	\$ 939.12
40.73-2-10.100	Goetz, Helen	\$ 126.12	\$ 234.78
40.65-3-4.002	Houghton, Copey	\$ 251.38	\$ 380.91
40.65-3-6.000	Humphrey, Richard	\$ 196.17	\$ 308.42
40.73-3-3.000	Jackson, Norma	\$ 252.24	\$ 469.56
40.57-3-10.000	Kelllogg, Steven (-10)	\$ 254.56	
40.73-1-1.000	Kempster, Karol	\$ 504.48	\$ 939.12
40.73-1-2.000	Lease, John III (2.000)	\$ 504.48	\$ 939.12
40.73-1-4.000	Lease, John III (4.000)	\$ 504.48	\$ 939.12
40.73-2-16.100	Mastrovich, Steven	\$ 504.48	\$ 939.12
40.73-3-11.000	McKenna, Stephen	\$ 1,012.68	\$ 1,528.28
40.73-3-10.000	McKenna, Stephen	\$ 504.48	\$ 939.12
40.65-2-4.000	Rosenberg, Douglas	\$ 137.59	\$ 241.62
40.73-3-8.000	Schmitt, F.A. Trust	\$ 784.68	\$ 1,233.68
40.73-3-9.000	Schmitt, James	\$ 335.52	\$ 624.52
40.65-2-7.100	Schmitt, James	\$ 137.59	\$ 241.62
40.73-8-4.000	Sharp, Katherine (Elizabeth)	\$ 126.12	\$ 234.78
40.73-2-8.000	Weinberg, Nicholas	\$ 126.12	\$ 234.78
40.65-2-11.002	Williams, Colleen	\$ 126.12	\$ 234.78
	Total:	\$ 8,512.18	\$14,033.47
	Grand Total:	\$22,545.65	

Moved By: Councilor Hughes

Seconded By: Councilor LaPine

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

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E). NYMIR: Building Values and recommendations. Supervisor Jackson discussed what NYMIR gave us for insurance values on Town-owned properties.

F). Request from Tina Gardner to purchase five (5) t-Shirts and three (3) sweatshirts with the new logo. Discussion with Supervisor Jackson, the Board and Tina Gardner.

Councilor Hughes asked Supervisor Jackson if we should adopt the new logo as the official Town of Essex Logo. A motion made to purchase the T shirts and sweatshirts. Councilor LaForest made the motion. Councilor Hughes seconded. All in favor.

Supervisor Jackson asked for a motion to adopt the logo as the Town of Essex Logo. Councilor Hughes moved the motion. Councilor LaPine seconded. All in favor.

Supervisor Jackson asked for a motion to renew the contract with Mega which has slightly lower prices than NYSEG. Councilor LaPine moved the motion. Councilor LaForest seconded. All in favor.

RESOLUTION # 52– 2019

Accept that David Sayre has not completed his ROA.

Moved By: Councilor LaPine

Seconded By: Councilor LaForest

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

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November 7, 2019 Regular Town Board Meeting

RESOLUTION # 53– 2019

Resolution authorizing Ann Ruzow Holland, Consultant to the Town of Essex (Co-Applicant with the State of New York) to 1) prepare and publish in the Environmental Notice Bulletin, the Official Town Newspaper, and posted on the Town website: Public Notice of Completion and Availability of Draft NEPA Environmental Assessment (EA) for Public Comment. Action: Removal and Transfer of National Park Service, Land and Water Conservation Fund (LWCF) compliance requirements from the Marion Beggs Park parcel in the Town of Essex to the State of New York, Parks and Recreation (OPRHP) property known as the Cloud Parcel located in Columbia County. and 2) to establish, receive, and acknowledge public comments on behalf of the Town of Essex during the 30-day comment period to be posted in the Public Notice; 3) compile and respond to public comments received, and 4) complete the Environmental Assessment in collaboration with the Town's Co-Applicant and Co-Sponsor, the State of New York Parks Recreation and Historic Preservation (OPRHP) for submission to the National Park Service.

Moved By: Councilor LaForest

Seconded By: Councilor Hughes

Roll Call:

Councilor Hughes: YES

Councilor LaPine: YES

Councilor LaForest: YES

Councilor Schueller: ABSENT

Supervisor Jackson: YES

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RESOLUTION # 54– 2019

To set Tina Gardner’s official full time start date as October 17, 2011.

Moved by: Councilor LaForest Seconded By: Councilor LaPine

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

Supervisor Jackson announced the 11/13/19 Water Committee Meeting. We will vote on our Budget at that meeting.

Supervisor Jackson discussed the letter from Mountain Medical to renew our contract. Councilor LaForest moved the motion. Councilor LaPine seconded the motion. Councilor Hughes asked if there’s any financial changes. Councilor LaPine and Councilor LaForest answered no.

All in favor.

County Report: Supervisor Jackson discussed FEMA’s involvement from Halloween Storm which we had a minimum damage here. Supervisor Jackson praised the Highway department for the responses to calls during the storm.

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Abstract of Bills:

Moved By: Councilor LaForest Seconded By: Councilor LaPine

Roll Call:

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

Supervisor Jackson asked the public if anyone would like to address the Board.

Councilor Hughes asked if we had received the report from the Transfer Station. Supervisor Jackson answered we have not received it as of today.

Meeting Adjourned: 7:32 pm
Respectfully Submitted,

Alicia Kelly,
Town Clerk

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