

Town of Essex
Town Board Meeting
July 9, 2015

Supervisor Gardner called the meeting to order at 7:10 and led all in the Pledge of Allegiance.

Attendance by Roll Call Councilperson Lapine Present
Councilperson Wrisley Present (late)
Councilperson LaForest Present
Councilperson Garvey Excused
Supervisor Gardner Present

Acceptance of Minutes –Regular Meeting June 11, 2015 Motion made by Claire LaPine and seconded by James LaForest.

Roll Call vote:	Yes	No
Councilperson Lapine	X	
Councilperson Wrisley	X	
Councilperson LaForest	X	
Councilperson Garvey	Excused	
Supervisor Gardner	x	

Order of Business:

Open Floor to Public, 3 minute limit.

Anita Shapiro told the board she did not know that the public was not allowed to speak up at meetings. She questioned how the public would be able to know what is going on with such things as the water project and other issues that come up. It was explained that there was nothing being hid from the public. There has been no real action taken in regards to finding water and that negotiations are being held to which the public is not privileged to. The board informed her she could come into the office anytime to discuss issues. She requested names, phone numbers and email addresses of all town board members. The clerk informed her she could come in later to get these.

Olive Alexander has been researching, for the proposed EMS District, the fire departments budgets online and cannot find any budgets or information on how many donations they receive. She wanted more information concerning budgets. Supervisor Gardner reminded her that tonight Resolution is only for establishing a district in the town and no money is involved, but when we has a public hearing about it there will be specific information relating to the proposed financing.

Steve Phillips asked if there was anything more on the schedule other than drilling sites, piping from Willsboro and Supervisor Gardner informed him he was correct. That the town was in looking into this and the costs are quite prohibitive.

Deputy Town Clerk Patricia Gardner read the following letter to the Town Board of Essex.

July 7, 2015

To the Members of the Town Board, Town of Essex,

This letter is to advise you that William Morgan, Town Clerk, Tax Collector, ROM and Registrar of Vital Statistics of the Town of Essex, has grievously entered a guilty plea to Count One (1) of the indictment charging the defendant with conspiracy to produce child pornography, in violation of Title 18. United States Code, Section 2251(e).”

Pursuant to the law, I, Patricia Gardner, as Deputy Town Clerk, have disqualified William Morgan from his position.

Patricia K Gardner

Deputy Town Clerk

Resolution 69-2015 is being offered to disqualify William Morgan, Town Clerk, Tax Collector, ROM and Registrar of Vital Statistics of the Town of Essex, along with any other title he may have attached himself to. He has grievously entered a guilty plea to Count One (1) of the indictment charging the defendant with conspiracy to produce child pornography, in violation of Title 18. United States Code, Section 2251(e).” William Morgan will lose all pay and benefits effective 7:25 p.m., prevailing time.

Motion Made By: Claire LaPine	Seconded By: Mark Wrisley
	Yea No
Supervisor Gardner	X
Councilperson LaPine	X
Councilperson Wrisley	X
Councilperson Garvey	Excused
Councilman LaForest	X

Resolution 70-2015 is being offered to fill the position of Essex Town Clerk, by appointing Patricia K Gardner, with the term ending December 31, 2015

Motion Made By: Mark Wrisley	Seconded By: Claire LaPine
	Yea No
Supervisor Gardner	x
Councilperson LaPine	x
Councilperson Wrisley	x
Councilperson Garvey	Excused
Councilman LaForest	x

Motion to accept resignation from Patricia Gardner as Assessor and Deputy Town Clerk was made by James LaForest and Seconded by Claire LaPine. All in Favor, no nays.

Patricia Gardner turned in a letter of resignation for herself for the position of Deputy Town Clerk and Assessor. Motion made by James LaForest and seconded by Claire LaPine to accept these resignations.

	Yea No
Supervisor Gardner	x
Councilperson LaPine	x
Councilperson Wrisley	x
Councilperson Garvey	Excused
Councilman LaForest	x

RESOLUTION 71-2015 Map, Plan and Report EMS District
July 9, 2015

INTRODUCED BY: James LaForest, WHO MOVED ITS ADOPTION SECONDED BY: Mark Wrisley

MAP, PLAN and REPORT
For
The Town of Essex EMS District

Description of the proposed EMS District:

The territory of the proposed district consists of the entire Town of Essex (map included).

Service to be provided:

Emergency medical service and ambulance service for the purpose of providing hospital emergency medical treatment and transporting sick or injured persons found within the boundaries of the district to a hospital, clinic, sanatorium or other place for treatment of such illness or injury and thereby serving the emergency medical needs of those persons within the boundaries described herein. Services to be provided include Basic Life Support transport and treatment and arranging for or providing Advanced Life Support Treatment, which comply with the regulations of the New York State Department of Health, Bureau of Emergency Medical Services. These services will be provided by contract for the EMS District without capital expenditures by the Town.

Duly adopted on the 9 day of July, 2015 by the following Roll Call Vote:

	AYE	No
Councilperson LaPine	x	
Councilperson Wrisley	x	
Councilperson Garvey	Excused	
Councilperson LaForest	x	
Supervisor Gardner	x	

At this point the Town Clerk accepted the Map, Plan and Report to be kept on file for public viewing. The board held a discussion to approve the SEQRA Short Form in reference to establishing an EMS District. The clerk informed the board that no other information was needed on the form because there was action being done. The board signed the form.

RESOLUTION 72-2015 **July 9, 2015**
 INTRODUCED BY: Claire LaPine WHO MOVED ITS ADOPTION
 SECONDED BY: Mark Wrisley

Resolution 72-2015 is being made to establish that the proposed Essex EMS District is an Unlisted Action under the NYS DEC SEQRA Law and a SEQRA Short Assessment Form was prepared for the proposed District.

Duly adopted on the 9 day of July, 2015 by the following Roll Call Vote:

	AYE	No
Councilperson LaPine	x	
Councilperson Wrisley	x	
Councilperson Garvey	Excused	
Councilperson LaForest	x	
Supervisor Gardner	x	

ORDER TO PUT ON THE BALLOT FORMATION OF THE EMS DISTRICT
RESOLUTION 73-2015 **July 9, 2015**
 INTRODUCED BY: James LaForest
 WHO MOVED ITS ADOPTION, with changes
 SECONDED BY: Claire LaPine

The Essex Town Board is considering forming a Town-wide EMS District in Accordance to Article 12-A of New York Town Law for the purpose of providing emergency medical and ambulance services within the Town and has adopted a Resolution authorizing the preparation of a Map, Plan and Report for the purpose of analyzing the formation of the District;

a Map, Plan and Report has been filed in the Town Clerk's Office and is available for public inspection which described the boundaries and proposed method of operation; establishment of the proposed District has been determined to be an Unlisted Action under the State environmental Quality Review Act (SEQRA) and a SEQRA Short Environmental Assessment Form (EAF) has been prepared for the proposed District;

Therefore, the Town Board will place on the ballot of the forthcoming (upcoming removed) election a proposition to establish this district.

Duly adopted on the ____9____ day of _____ July _____, 2015 by the following Roll Call Vote:

	AYE	No
Councilperson LaPine	x	
Councilperson Wrisley	x	
Councilperson Garvey	Excused	
Councilperson LaForest	x	
Supervisor Gardner	x	

James LaForest made a motion, and Claire LaPine seconded, to hold the Public Information Meeting on the establishment of an EMS District on the August 6, 2015 in the town's meeting room at 6:30 pm. This is being done to explain the project prior to having a proposition placed on the ballot of the forthcoming election. All in favor, no nays

Supervisor Gardner told of how he has been in constant contact with Ellen MacDonald of the State Comptroller's office and county attorney Daniel Manning to come up with a plan for the Sewer District to repay the monies borrowed from the General Fund throughout the project. When the final figures for repaying the loan through EFS came through it is approximately \$7,080 less than which was budgeted. To repay the General fund we will set up a contract and a line item budget to use this \$7080 to repay this debt over a 30 year period, the same as the EFS loan. It will be placed in the Bond Book so that any new administration cannot overlook it.

ZBA Position was discussed. Mark Wrisley asked that we interview the applicant. At this point Ms. Shapario question whether it was advertised because she was interested in the position. Councilperson LaPine found the bill in the Abstract and read aloud the advertisement. The board advised her to get her letter of interest in and will hold interviews next week after contact the applicants

There is continuing education that is a second part to the one Donna Haynes has already taken. It will be held in Kingston by Office the State Controllers. She would like to attend and the board agreed that learning the accounting for municipalities is important. A motion made by Claire LaPine and seconded by Mark Wrisley approving this training and per diem. All in favor, no nays.

Supervisor Gardner informed the board that the AUD that was submitted for last year was finally approved by the State Controller. Mr. LaForest asked if there was any complications in the process and the Supervisor reported that the only question they had concerning the AUD was the owed to owed from and once he explained how it was getting repaid they approved it. Supervisor Gardner also reported that for the first time since the sewer was put in that the O&M was in the black! He also stated that Congresswoman Elise Stefanik's office called about holding a "Town Meeting" here on August 1st.

Town Clerk requested authorization to purchase new desk to fit in the office costing approximately \$265.00. To date there is \$2057 left in the town clerks budget.

Motion was made by Claire LaPine and Seconded by Mark Wrisley to pay the Abstract #2015-7.

Roll Call vote:	Yes	No
Councilperson Lapine	X	
Councilperson Wrisley	X	

Councilperson LaForest X
Councilperson Garvey Excused
Supervisor Gardner x

Motion made by Mark Wrisley and seconded by Claire LaPine to accept the Town Clerk's Report. All in favor, no nays.

Motion made by James LaForest and seconded by Mark Wrisley to accept the Supervisor's Report. All in favor, no nays.

Mark Wrisley asked is we were going to hire James Morgan to work as Assistant to the Water Operator. Supervisor Gardner replied that Jim was willing to work the summer filling in for Derrick. He is also willing to come down when needed to assist with finding water shutoffs and leaks. A motion was made by Mark Wrisley and seconded by Claire LaPine to hire James Morgan as Assistant Water Operator. .

Roll Call vote:	Yes	No
Councilperson Lapine	X	
Councilperson Wrisley	X	
Councilperson LaForest	X	
Councilperson Garvey	Excused	
Supervisor Gardner	x	

Jim LaForest reported that the Town Historian has announced that the new 2016 Historical Calendar is complete, honoring the 100th Anniversary of the Grange.

Motion made by Mark Wrisley and seconded by Claire LaPine to adjourn the meeting.