

**ESSEX TOWN OFFICES
2313 MAIN STREET, PO BOX 355
ESSEX, NEW YORK 12936**

Ronald E. Jackson, Supervisor

Alicia Kelly, Town Clerk

Town Councilors: Kenneth Hughes, James LaForest, Claire LaPine, Gretel Schueller

July 11, 2019 Regular Town Board Meeting

Supervisor Jackson called the meeting to order at 6:33 p.m. with the salute to the flag.

Roll Call:

Councilor Hughes: **PRESENT**
Councilor LaForest: **PRESENT**
Councilor LaPine: **PRESENT**
Councilor Schueller: **ABSENT**
Supervisor Jackson: **PRESENT**

Supervisor Jackson offered the public the opportunity to address the Board. Chris Marron, Director of Champlain Area Trails spoke about the 54 trails in the past ten years. They are seeking to purchase 35 more acres with hope to close on the purchase by the end of the year. Then to start building trails next year.

Diane Lansing asked about the repair of the town sidewalks. Short discussion with the Board and Supervisor.

Adopt minutes of previous meeting: May 2019 minutes. Councilor LaPine made motion to except with corrections Councilor Hughes seconded. All in favor no nays. June 2019 minutes. Councilor Hughes made the motion to accept, Councilor LaPine seconded, all in favor no nays.

A. Water Filtration update: Northern Borders grants awarded this month.

B. Changes in Email system: Person who was working on this has moved onto new job, so we have to start over with someone new.

C. Reminder: Rabies clinic August 13, 2019 at the Essex Fire Department.

D. Reminder: The Hazardous waste date in Lewis is 8/10/19 at DPW.

E. Discussion about replacing the two office computers beginning of 2020.

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- F. Town Shed salt shed: Grant is on hold, Bradley French, Highway Superintendent is looking into the cost.
- G. Parking lot: Grant application filed and should have grant by August.
- H. Library: Caulking will be done and ventilation from the basement.
- I. Possible rebuild of Town Hall Porch. Is being looked into by Supervisor Jackson.
- J. Getting closer on setting up Union Negotiation.
- K. Air B&B moratorium requested by Planning Board was discussed with Cathy DeWolff, Chairman of Planning Board.
- L. Review Capital Asset Policy: Supervisor Jackson has it and it has to be retyped do to need of changing wording.

New Business:

- A. Copies of the Supervisor's report, the Water and Wastewater report, the Code Officer's report, the Debit Card Purchases and the Highway Superintendent's report have all been given to the Board and the Town Clerk for the records.
- B. Supervisor Jackson discussed the lecture on ticks that took place at the Grange Hall. The lecture was very informative.
- C. Essex Community Fund would like to mount a plaque for the Frisky Irwin award winners in Town Hall. Councilor Hughes supports it. All in favor no nays

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RESOLUTION # 40– 2019

The Town of Essex requires Construction Contractors who work for the Town to Have Insurance, but I can't find where the amount of Insurance required is codified. The amount required is Commercial General Liability:

- a.) Each Occurrence: \$1,000,000
- b.) Damage to rented premises (each occurrence): \$50,000
- c.) Medical Expenses (any one person): \$5,000
- d.) Personal and adv. Injury: \$1,000,000
- e.) General aggregate: \$2,000,000
- f.) Products – comp/op aggregate: \$1,000,000
- g.) The Town can except slightly different amounts if desired.

Moved By: Councilor LaPine Seconded By: Councilor LaForest

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

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RESOLUTION # 41– 2019

Accept the former Hoskins property with the FEMA restrictions from Essex County.

Moved By: Councilor LaForest Seconded By: Councilor LaPine

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

RESOLUTION # 42– 2019

The Town of Essex would like to formally thank Mark Wrisley with a Certificate of Appreciation, for serving as a member of the Essex Town Board for 16 years. Your expertise on Agricultural issues, Rural issues, Highway Issues and Maintenance issues were invaluable to Essex.

You were always available when needed and spent countless hours helping your Town. Thanks, and enjoy your retirement.

Moved By: Councilor LaPine Seconded By: Councilor LaForest

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

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G. Give Permission to Essex Initiatives to close main street from 7 am to 7 pm on August 3, 2019 for Downtown Essex Day. Councilor LaForest made the motion, Councilor LaPine seconded. All in favor no nays.

H. Appoint Cathy DeWolff as co-Historian for the Town of Essex

Councilor Hughes made the motion Councilor LaPine seconded

Roll Call

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

I. We have moved our closing on our short term debt for the water to 3/2022

J. Blue -Green Algae seen in Essex, avoid it. The problem is being dealt with.

K. DEC did the inspection to renew our SPDES permit for our sewer plant. Tina Gardner did samples and will get the renewal.

L. DEC is going to require an additional SPDES permit for our Water Tower overflow.

M. Jan Fortune's has resigned from the planning board. Move Alternate Anita Shapiro to the vacated position. Councilor Hughes made the motion Councilor LaPine seconded. All in favor no nays.

Abstract of Bills 7-2019 Councilor Hughes made the motion, Councilor LaPine seconded.

Roll Call

Councilor Hughes: YES
Councilor LaForest: YES
Councilor LaPine: YES
Councilor Schueller: ABSENT
Supervisor Jackson: YES

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Supervisor's County Report: Supervisor Jackson discussed with the Board what he thinks is important.

- A. NYS approved the formation of a Countrywide EMS district
- B. NYS eliminated tick research from this year's budget. Feds are adding money.
- C. NCCC is adding some online (with face to face help) courses.

Supervisor Jackson gave the public the opportunity to address the Board. Three minutes maximum each person per meeting. Donna Haynes announced her resignation as the Bookkeeper for the Town of Essex August 31, 2019. Tina Gardner announced there is a man walking around town with what looks like a metal detector. He is looking for leaks in the town water system.

Meeting Adjourned 8:07 pm

Moved into Executive Session

Respectfully Submitted

Alicia Kelly,
Town Clerk