

ESSEX TOWN OFFICES
2313 MAIN STREET, PO BOX 355
ESSEX, NEW YORK 12936

Ronald E. Jackson, Supervisor

Alicia Kelly, Town Clerk

Town Councilors: Kenneth Hughes, James LaForest, Claire LaPine, Gretel Schueller

February 8, 2018 Regular Town Board

Supervisor Jackson called the meeting to order at 6:38 p.m. followed by the Pledge of Allegiance.

Roll Call: Present
Councilor Hughes:
Councilor LaForest:
Councilor LaPine:
Councilor Schueller:

Supervisor Jackson:

Supervisor Jackson offered the floor to those present. Colleen VanHoven spoke thanking the town for clearing the walkway to the library and sanding the parking lot.

Old Business:

The first water boy is in temporary building 1/6/18, once the waterboy is completely installed the health department will instruct testing.

Code Officer Doug Rock has agreed to give monthly reports to the Board as well as yearly.

A two month extension has been filed for the A.U.D. audit for Cathy Persans to finish her work here along with working with Donna.

Supervisor Jackson met with Supervisor Shaun Gilliland and Superintendent Steven Broadwell about the combining of Essex and Willsboro Highway Garages.

After a long discussion the Town Board agreed unanimously not to combine the two Highway Garages

Roll Call: Present
Councilor Hughes:
Councilor LaForest:
Councilor LaPine:

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Councilor Schueller:

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New Business:

RESOLUTION #26 – 2018

The records of Justice Sayward have been examined by Councilor LaPine and Councilor LaForest, and that the fines therein collected have been turned over to the Supervisor of the Town of Essex as required by law.

All of Justice Sayward's records were found to be in good order for the year of 2017.

Moved By: Councilor Schueller

Seconded By: Councilor Hughes

Councilor Hughes: Yes
Councilor LaForest: Yes
Councilor LaPine: Yes
Councilor Schueller: Yes
Supervisor Jackson: Yes

Accepted unanimously by the board, Cathy Dewolff's resignation as deputy town clerk/tax collector.

RESOLUTION # 27– 2018

Appoint Patricia Gardner Deputy Tax Collector / Town Clerk effective 1-8-18

Moved By: Councilor Schueller

Seconded By: Councilor LaPine

Councilor Hughes: Yes
Councilor LaForest: Yes
Councilor LaPine: Yes
Councilor Schueller: Yes
Supervisor Jackson: Yes

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RESOLUTION # 28– 2018

Adjust the budget for water by shifting \$2,000 from 9950.08 (Transfers to Capt. Projects) to 97306.08 (Debt service on BAN) to cover a required payment of \$8,000 when we only Budgeted \$6,000.

Moved By: Councilor LaForest Seconded By: Councilor Schueller

Councilor Hughes:	Yes
Councilor LaForest:	Yes
Councilor LaPine:	Yes
Councilor Schueller:	Yes
Supervisor Jackson:	Yes

Supervisor Jackson explained to Councilor Hughes the process of appointment.

RESOLUTION # 29– 2018

Appoint Patricia Gardner to complete the unexpired Assessor term of Anita Shapiro until the next General Election.

Moved By: Councilor LaForest Seconded By: Councilor Schueller

Councilor Hughes:	Yes
Councilor LaForest:	Yes
Councilor LaPine:	Yes
Councilor Schueller:	Yes
Supervisor Jackson:	Yes

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RESOLUTION # 30– 2018

The records of Town Clerk, Tax Collector, and Code Enforcement have been examined by Councilor LaPine and Councilor LaForest. All the records were found to be in good order for the year of 2017.

Moved By: Councilor Hughes Seconded By: Councilor Schueller

Councilor Hughes:	Yes
Councilor LaForest:	Yes
Councilor LaPine:	Yes
Councilor Schueller:	Yes
Supervisor Jackson:	Yes

RESOLUTION # 31– 2018

Resolution to give the Supervisor permission to sign the yearly contract with Cedarwood Engineering Services.

Moved By: Councilor LaPine Seconded By: Councilor LaForest

Councilor Hughes:	Yes
Councilor LaForest:	Yes
Councilor LaPine:	Yes
Councilor Schueller:	Yes
Supervisor Jackson:	Yes

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RESOLUTION # 32– 2018

Adjust the 2017 Budget for Essex Lighting, line 51824.07, from Essex Lighting Fund Balance line, 51824.07, by the amount of \$394.00.

Moved By: Councilor LaForest Seconded By: Councilor Schueller

Councilor Hughes: Yes
Councilor LaForest: Yes
Councilor LaPine: Yes
Councilor Schueller: Yes
Supervisor Jackson: Yes

RESOLUTION # 33– 2018

Extend the contract with Ann Ruzow Holland, which expired on 10/31/2017, to allow Ann to assist in the small Federal Conversion for the new water treatment building and other possible issues with the water project.

Moved By: Councilor LaForest Seconded By: Councilor Schueller

Councilor Hughes: Yes
Councilor LaForest: Yes
Councilor LaPine: Yes
Councilor Schueller: Yes
Supervisor Jackson: Yes

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RESOLUTION # 34– 2018

Appoint Jim VanHoven and Jan Fortune to the positions of Alternates on the Town of Essex Planning Board.

Moved By: Councilor Schueller Seconded By: Councilor Hughes

Councilor Hughes:	Yes
Councilor LaForest:	Yes
Councilor LaPine:	Yes
Councilor Schueller:	Yes
Supervisor Jackson:	Yes

RESOLUTION # 35– 2018

Accept the quote from Cedarwood for \$5,800 for upstairs renovations stamped drawings.

Moved by: Councilor LaForest Seconded by: Councilor LaPine

Moved to table by: Councilor Hughes Seconded by: Councilor Schueller

Councilor Hughes:	Yes
Councilor LaForest:	No
Councilor LaPine:	No
Councilor Schueller:	Yes
Supervisor Jackson:	Yes

Resolution #35 was tabled to allow time for The Building and Grounds Committee to meet and bring in public input on the renovations.

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RESOLUTION # 36– 2018

This Resolution authorizes the Town Supervisor to sign a five-year lease with Symquest for a Konica Minolta bizhub C258 Copier / Printer. The cost of the printer is \$113.41 per month plus a monthly estimated maintenance payment that brings the total cost to \$140.41 for the first six months and \$149.51 for the remaining 54 months based on our present usage.

This decision was made after comparing this proposal with proposals from National and Usherwood.

Moved By: Councilor Hughes

Seconded By: Councilor Schueller

Councilor Hughes: Yes
Councilor LaForest: Yes
Councilor LaPine: Yes
Councilor Schueller: Yes
Supervisor Jackson: Yes

Supervisor Jackson discussed the need to meet Federal requirements to replace the 348 square footage of the park that will be needed in the construction of the new pumphouse.

Supervisor Jackson appointed Councilor Hughes to do research for a town credit card and report back to the Board.

Discussion on D.E.C. Grants, Councilor Hughes suggested rehabilitation of the town Doc would be a good grant proposal. Councilor Hughes volunteered to do further research.

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Town Committees was brought up for discussion, the purposes behind each committee and the question. Is each town committee currently active?

Councilor Hughes discussed the results of the research he has completed on finding the Town Hall a new copier/printer.

Supervisor Jackson briefly discussed the fall that happened at the Transfer Station.

Councilor Schueller discussed how often the Transfer Station recyclables are full and they can't accept recyclables, then throw them in with the garbage. Supervisor Jackson will bring this up to the county on resolving this issue.

Tina Gardner's wastewater report is filed.

A meeting was scheduled Thursday February 15, 2018, 6:30 pm at the grange. The Grange Association discussed the expiration of the M.O.A. on the grange.

Abstract of Bills for February:

Motioned By: Councilor LaPine

Seconded By: Councilor Schueller

Councilor LaPine: YES

Councilor LaForest: NO

Councilor Hughes: YES

Councilor Schueller: YES

Supervisor Jackson: YES

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Supervisor County Report:

Supervisor Jackson discussed the PILOT for State Taxes and the procedures on how it all works.

Supervisor Jackson gave the public a chance to address the Board: Tom Stransky expressed an interest in purchasing the town property adjacent to his property.

January's minutes tabled until next Town Board Meeting.

Meeting Adjourned: 8:36 pm

Motion Moved By: Councilor LaForest Seconded By: Councilor Hughes

Respectfully Submitted
Alicia Kelly
Town Clerk

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