

ESSEX TOWN OFFICES
2313 MAIN STREET, PO BOX 355
ESSEX, NEW YORK 12936

Ronald E. Jackson, Supervisor

Alicia Kelly, Town Clerk

Town Councilors: Kenneth Hughes, James LaForest, Claire LaPine, Gretel Schueller

August 8, 2019 Town Board Meeting

1.) Supervisor Jackson called the meeting to order at 6:33 pm, followed by salute to the flag.

2.) Roll Call:

Councilor LaPine: PRESENT
Councilor LaForest: PRESENT
Councilor Schueller: ABSENT
Councilor Hughes: PRESENT
Supervisor Jackson: PRESENT

3.) Public opportunity to address the Board, 3 minutes maximum each person per meeting;
a.) Thomas Stransky spoke about the Essex shipyard and that the owner is planning on pulling out the docks. Supervisor Jackson replied nothing has happened yet and that he has called the DEC. Tom read the petition and how many people have signed it to maintain the Essex shipyard as a marina. Supervisor Jackson reassured that the shipyard can't legally be dismantled without a permit and the DEC will stop him if he tries to dismantle it. Supervisor Jackson explained that because the docks are owned by a private owner and the owner holds the cards to what can be done to the docks. Supervisor Jackson recommended Councilor Hughes and Thomas Stransky to form an AD. HOC. Committee, look into the situation with the docks and bring the results back to the Board.

4.) Adopt minutes pf previous meetings

A.) July 11, 2019, Tabled

B.) June 13, 2019, Councilor Hughes made motion to accept June Minutes. Councilor LaForest seconded.

C.) Roll Call

Councilor LaPine: YES
Councilor LaForest: YES
Councilor Schueller: ABSENT
Councilor Hughes: YES
Supervisor Jackson: YES

5.) Old business

a.) Water filtration update. Northern Borders did not award us a grant for the water system. We are trying to obtain an additional grant.

b.) Changes in e-mail system. Nothing new yet.

c.) Rabies Clinic August 13. 2019 at Essex Fire Station.

d.) The Household Hazardous waste date in Lewis is 8/10/19 at the DPW.

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- e.) Two computers have windows 7 which will become unsupported 1-1-20. Councilor Hughes explained the computer he has chosen to be good for the Town Hall Office. Councilor Hughes has determined the computers will last four to six years, at most five to eight years. Supervisor Jackson agreed with Councilor Hughes. Councilor LaPine commented on the Budget for the new computers. Supervisor Jackson reassured Councilor LaPine there is enough in the Budget. Councilor LaForest made the motion to accept, Councilor LaPine seconded.

Roll Call:

Councilor LaPine: YES
Councilor LaForest: YES
Councilor Schueller: ABSENT
Councilor Hughes: YES
Supervisor Jackson: YES

- f.) Parking lot-Grant application filed. Supervisor Jackson commented the grant has been filed and waiting for a reply.
- g.) Library Problems – gaining. Supervisor Jackson and the Board discussed what we are waiting on for the library.
- h.) Possible rebuild of circa 1911 Town Hall Porch. Supervisor Jackson turned this over to Gary Heurich to talk about rebuilding the Town Hall Porch. Gary discussed the original porch that was on the Town Hall. Gary discussed the process to get permission to build the porch and he has determined the previous porch was green and white. He discussed no doors out from second floor. Then discussed the two stairways for both outside doors. Supervisor Jackson asked for a motion that the Town Board approve the possible building of the porch. Councilor LaForest made the motion. Councilor LaPine Seconded

Roll call:

Councilor LaPine: YES
Councilor LaForest: YES
Councilor Schueller: ABSENT
Councilor Hughes: YES
Supervisor Jackson: YES

- i.) Two rounds of Union Negotiations. Getting closer.

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j.) We have a candidate for Donna Haynes position, who is Donna's Haynes daughter Angel Forbes

New Business

A.) Copies of the Supervisor's report, the water and wastewater report, the Code Officer's report and the Highway Superintendent's report have been given to the Town Board and the Town Clerk to attach to the minutes

Resolution 43-2019 Town Clerk Hours

B.) Amend Resolution #6 of 2019 To set the Town Clerk's hour as 9:00am to 3:00pm, Monday –Friday except as noted in the Holiday Schedule. Changes made as follows:
Lunch Time from 12:30 – 1:30 closed. Open Tuesday and Thursday. 3 hours closed
Tuesday & Thursday 9:55 – 11:15, 1:20 closed each day.
Total closed during original hours 7:40
Tuesday and Thursday Hours 9:00 – 9:55, 11:15 – 3:00 total 4:40 open
Monday, Wednesday & Friday Hours 9:00 – 12:30 and 1:30 – 3:00 total 5:00 open.
Total open 24hours 40 minutes

Additional hours may be added to accommodate taxpayers during January and February

Motion Made By: Councilor: Hughes Seconded By: Councilor: LaForest

Row Call Vote:

| | |
|--------------------------|--------|
| Councilperson LaPine: | YES |
| Councilperson LaForest: | YES |
| Councilperson Schueller: | ABSENT |
| Councilperson Hughes: | YES |
| Supervisor Jackson: | YES |

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C.) Appoint Catherine DeWolf as Secretary of the Planning Board for the remainder of 2019, after we receive Cheryl's resignation

D.) Resolution #44 of 2019, Giving CATS request for a letter of support for a Grant to help fund the purchase of the "Old Quarry" to establish a hiking trail.

Moved by Councilor Hughes, Seconded by Councilor LaForest. Councilor Hughes asked Chris some questions about the trails. Short discussion of the new hiking trails.

RESOLUTION # 44– 2019

WHEREAS, Champlain Area Trails is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for a park project to be located on Lakeshore Road in Essex, New York, a site located within the territorial jurisdiction of this Board; and

WHEREAS, as a requirement under the rules of these programs, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, be it resolved by this august body that the Board of the Town of Essex hereby does approve and endorse the application of Champlain Area Trails for a grant under the Environmental Protection Fund for a park project known as Essex Quarry Conservation and Trail Project and located within this community.

Moved By: Councilor Hughes Seconded By: Councilor LaForest

Councilor Hughes: YES

Councilor LaForest: YES

Councilor LaPine: NO

Councilor Schueller: ABSENT

Supervisor Jackson: YES

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- E.) Accept the Resignation of Katelynn Haynes from the Town Hall cleaner position and advertise for a replacement. Alicia Kelly has applied. Councilor LaPine said we need to advertise first. Councilor Hughes agreed. Donna Haynes will take over for her granddaughter Katelyn until someone new is hired. Supervisor Jackson asked for Roll Call to accept Katelynn's resignation.

Roll Call:

Councilor LaPine: YES
Councilor LaForest: YES
Councilor Schueller: ABSENT
Councilor Hughes: YES
Supervisor Jackson: YES

- F.) Hire Upstate Leak Detection for \$1,200 per day to look for water leaks: Supervisor Jackson asked for a vote to accept: Councilor Hughes made the motion. Councilor LaForest:

Roll Call:

Councilor LaPine: YES
Councilor LaForest: YES
Councilor Schueller: ABSENT
Councilor Hughes: YES
Supervisor Jackson: YES

- G.) PESH Inspection of Transfer Site. Supervisor Jackson discussed with the Board the Inspection of the Transfer Station. Councilor LaPine would like a written report on the inspection. We will get a written copy

- H.) Abstract of Bills, # 8-2018 Motion moved by Councilor LaPine, Councilor Hughes seconded.

Roll Call:

Councilor LaPine: YES
Councilor LaForest: YES
Councilor Schueller: ABSENT
Councilor Hughes: YES
Supervisor Jackson: YES

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I.) Supervisor's County Report. (What I think is important at the County)
Services for Wilmington Supervisor and former Essex County Board of Supervisors Chairman Randy Preston. Supervisor Jackson Discussed this with the Board.

J.) Public opportunity to address the Board, 3 minutes maximum each person per meeting.
Donna Haynes asked about the Mark Wrisley plaque. Supervisor Jackson explained it's done it just has to be put together.
Norma Goff announced they will be celebrating Ruth Couchey's 90th Birthday Sunday after church at the United Methodist Church.
Councilor Hughes shared everything went great on Downtown Essex Day!

K.) Meeting Adjourn: 7:42 pm

Respectfully Submitted:

Alicia Kelly,
Town Clerk