

TOWN OF ESSEX

PO Box 355
2313 Main Street
Essex, New York 12936

Edward Gardner
Supervisor

Patricia Gardner
Town Clerk

TOWN COUNCIL:

Claire LaPine
Bryan Garvey
James LaForest
Gretel Schueller

February 9, 2017

Town Board Meeting

Supervisor Gardner opened the meeting at 6:30 pm leading the Pledge of Allegiance.

Roll Call:

Councilperson LaPine	x
Councilperson Garvey	x
Councilperson LaForest	x
Councilperson Schueller	x
Supervisor Gardner	x

Supervisor Gardner offered the floor to those in attendance. Ken Hughes spoke for EI highlighting their plans for April and May, which include clean up, green up of area roads, the tunnel at Whallons Bay and a business forum. Claire LaPine asked that EI not refer to Beggs Park as a beach as stated in your newsletter. It is not a beach and it is too costly to try and make it a public beach.

Supervisor Gardner asked Doug Rock if he could explain the BAS Codes program that he is requesting. He explained how this system makes finding, filing, scheduling and tracing permits on each parcel. This would be done moving forward.

A motion by James LaForest, seconded by Gretel to purchase the BAS program for Codes at the cost of \$3360 (which includes the annual software support)

Roll Call:

Councilperson LaPine	x
Councilperson Garvey	x
Councilperson LaForest	x
Councilperson Schueller	x
Supervisor Gardner	x

Tina Gardner submitted proposals for yearly maintenance on the generators. There were proposals from Bills General Repair and Kinsley.

A motion made by Bryan Garvey and seconded by James LaForest to enter into a contract with Bill's General Repair for yearly maintenance on the three generators at a cost of \$950.

Roll Call:

Councilperson LaPine	x
Councilperson Garvey	x
Councilperson LaForest	x
Councilperson Schueller	x
Supervisor Gardner	x

Resolution 26-2017 - This resolution authorizes the Town Supervisor to sign the contract with Essex County Highway Department for the Snow and Ice Contract, for the year 2017.

Motion Made By: Bryan Garvey Seconded By: Gretel Schueller

Row Call Vote:	Yes	No
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Councilperson LaPine	x	
Councilperson Garvey	x	
Councilperson LaForest	x	
Councilperson Schueller	x	
Supervisor Gardner	x	

Resolution 27-2017 – This resolution authorizes Bradley French, Superintendent of Highways, to sign the Shared Services Agreement between NYSDOT and the Town of Essex.

Motion Made By: Claire LaPine Seconded By: Bryan Garvey

Row Call Vote:	Yes	No
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Councilperson LaPine	X	
Councilperson Garvey	X	
Councilperson LaForest	X	
Councilperson Schueller	X	
Supervisor Gardner	X	

Supervisor Gardner informed the board that one of the garage doors was backed into at the town shed. We contacted the insurer and we have a \$2,000 deductible. The quote from overhead for replacing the 4 damaged panels is \$2310 while replacing the whole door would be \$3595.

Claire LaPine made and Gretel Schueller seconded a motion to replace the whole damaged door with Overhead Door for \$3595.

Row Call Vote:	Yes	No
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Councilperson LaPine	X	
Councilperson Garvey	X	
Councilperson LaForest	X	
Councilperson Schueller	X	
Supervisor Gardner	X	

Every year Gary Heurich allows the town to use his property for a snow plow turn around. He has sent the following contract to the supervisor to sign.

Bryan Garvey made and Gretel Schueller seconded a motion to allow the Supervisor to sign this contract.

Row Call Vote:	Yes	No
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Councilperson LaPine	X	
Councilperson Garvey	X	
Councilperson LaForest	X	
Councilperson Schueller	X	
Supervisor Gardner	X	

Supervisor Gardner gave a brief explanation of the RFP for the Water Filtration Plant. He explained that the date for the proposal submission has been moved to the 17th. We can call a special meeting to open the proposals. Gretel Schueller informed the board she would not be available for that date.

Tina Gardner had also submitted proposals for the vortex and flow meters. After reviewing the information, questions concerning the contracts need answers.

On a motion made by Claire LaPine and seconded by Bryan it was tabled until further information can be acquired.

Supervisor Gardner reminded the board that the Sewer Sustainability Committee had asked the board to review the plan for the board's approval to go forward. James LaForest made and Gretel Schueller seconded a motion to adopt the Sustainability Project. All in favor no nays

The board brought the tabled Personnel Policy back on the table. James LaForest submitted suggestions. It was discovered that the language was still not correct. On a motion by James LaForest and Gretel Schueller that this be tabled with all the board reviewing it. All in favor no nays.

The Local Law #1 Parking is in the process of being worked on. Jim and Brad have been meeting. There is some confusion over the parking alongside roadways. Claire recalled that it had something to do with the justice and the fines.

Motion made by Bryan Garvey and seconded by Gretel Schueller to pay Abstract 2-2017.

Row Call Vote:	Yes	No
Councilperson LaPine	X	
Councilperson Garvey	X	
Councilperson LaForest	X	
Councilperson Schueller	X	
Supervisor Gardner	X	

Motion made by Bryan Garvey and seconded by Gretel Schueller to accept the Town Clerks Report. All in favor no nays.

Motion by Gretel Schueller and Seconded by James LaForest to accept the Supervisors Report. All in favor no nays.

Supervisor Gardner said that all department reports were available at the Town Clerks Office.

Motion made by James LaForest to adjourn, seconded by all.

Respectfully Submitted
Patricia Gardner
Town Clerk